

***Staff Council Meeting***  
***Sam Houston State University***  
***Minutes May 10, 2017***

**I. Call to order**

Melissa Fadler called meeting to order.

**II. Reading/Approval Minutes**

On April 13, Megan Barrett emailed all members the regular meeting minutes from the April 12<sup>th</sup> meeting. Motion to approve the minutes was made by Margaret Ferguson. Megan Foley seconded the motion. All members were in favor, none opposed. Minutes approved.

Megan Barrett circulated the sign-in sheet for all present members to acknowledge attendance.

**IV. Treasurers Report**

Megan Hobbs-Barrett read the submitted report from Rhonda Reddoch, the balances are as follows:

E Board: \$739.55

Friends of Staff Council: \$2,170.47

Professional Development: \$1,086.00

Staff Development: -\$68.84

News & Networking: \$34.62

Special Events: \$844.96

**V. Chair's Report**

Melissa Fadler met with the Dr. Hoyt on April 22, she is pleased with the direction Staff Council is headed. She did give some suggestions for topics for upcoming Coffee Conversations, these have been forwarded to the Staff Development committee for review.

**Ring Ceremony**-no report

**Safety Committee**- met and discussed upcoming construction projects and road closures.

**Calendar Committee**- has not met

**Staff Excellence Committee**- 4 staff were awarded the 2017 Excellence awards. If you know one of the recipients, please congratulate them.

**VI. Committee Reports**

**NEWS & NETWORKING:** Deanna Briones –

A reminder about the Social event will go out next week. All updates to the website will be made after the elections. Spotlight on Staff was awarded this morning to Mark McMurray, thanks to all that attended or donated to the basket.

**NOMINATIONS & ELECTIONS:** Margaret Ferguson-

The ballot for elections is in draft form, after final approval, will go out to all staff members next week. Staff will have until June 21 to complete ballot. Please encourage staff in your area to vote.

**SPECIAL EVENTS:** Megan Foley –

On May 17 we will be hosting a social event in the Kat Klub from 2-4pm. Please invite all staff from your area to attend.

**STAFF DEVELOPMENT:** Megan Hobbs-Barrett-Committee met to discuss how to spend remainder of funds from PDC budget. Discussed success of last Coffee Conversation of the year on Emergency Preparedness with David Yebra.

**STAFF AFFAIRS:** Dawn Caplinger- No new questions, comments or concerns have been submitted. The committee has created the drafts for the two (2) surveys; an exit survey for members not seeking election for a second term and one that will be sent to all staff to get a gauge on how Staff Council as a whole is doing.

**Campus Art Review Committee.** Derek Alexander had no report.

**Wellness Program Committee.** David Arriola had no report.

**Parking & Transportation Committee.** No report.

**Sustainability Committee.** Melissa Fadler reported the committee is working on nominations for members for the upcoming year(s).

## **VII. Old Business: Updates, Discussion or Action**

Discussion about Student Employee Appreciation Week was tabled until the July retreat.

No additional old business was presented.

## **VIII. New Business: Updates, Discuss or Action**

Adrian del Rio, Project Manager, for Planning and Construction talked to the Staff Council body about the upcoming construction projects and their effects on roadways and adjacent parking lots. A map has been attached to the minutes for review.

Brian Weaver, Rec Sports, spoke to the Council about the upcoming summer Intramural leagues. These are free of charge to staff, he encouraged staff to participate. Intramural sports include softball, extreme dodgeball, 3 x 3 basketball, golf league, indoor volleyball and MLB pick up. All information and deadlines about summer intramural sports can be found on the Rec. Sports website.

Nominations for officer positions for the upcoming 2017-2018 academic year were taken.

- Megan Hobbs-Barrett and Natalie Payne (not present via email) self-nominated for the position of Chair-elect. An electronic ballot will be submitted to current members for a vote.
- David Arriola, self-nominated for the position of Secretary. No other nominations. A vote was held, all members present voted for, none voted against. Motion passed. David Arriola will serve as Secretary for 2017-2018.
- Rhonda Reddoch (not present via email) self-nominated for the position of Treasurer. No other nominations. A vote was held, all members present voted for, none voted against. Motion passed. Rhonda Reddoch will serve as Treasurer for 2017-2018.

Melissa Fadler presented three (3) options for locations of the July 12 retreat. LSC ballroom, Walker Education Center (Thursday July 13) and City Hall Café. Members present voted unanimously to have the July 12 retreat at City Hall Café from 12-3pm.

Melissa Fadler spoke about the abbreviated hours at the Rec Center for the summer. Facilities, group classes and Intramural sports schedules can be found on the Rec Sports website.

No additional new business was presented.

#### **IX. Upcoming/ Future Events**

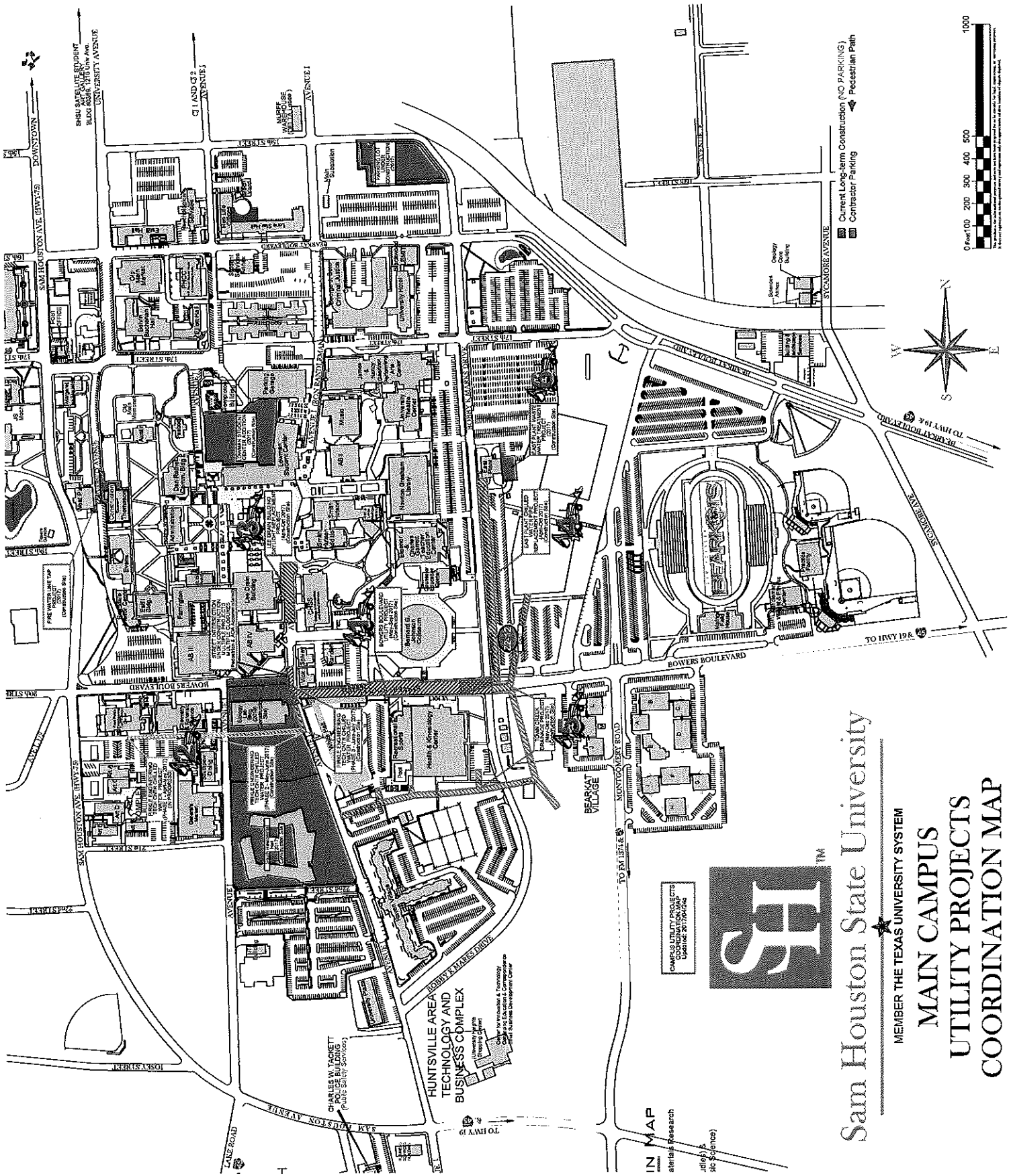
- Next Staff Council Meeting Wednesday, June 14 in LSC 304
- Staff Council Social Event May 17, Kat Klub from 2-4
- Next Spotlight on Staff Wednesday, June 14 immediately following meeting

#### **X. Adjournment**

Dawn Caplinger motioned to close the meeting and Kimberly Johnson seconded the motion.

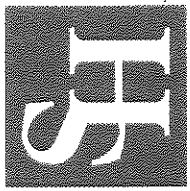
Meeting was adjourned.

Minutes submitted by: Megan Hobbs-Barrett



**IN MAP**  
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CHANGES TO UTILITY PROJECTS  
 LISTED IN THIS MAP  
 DATE: 2/11/2014



**Sam Houston State University**

MEMBER THE TEXAS UNIVERSITY SYSTEM

**MAIN CAMPUS  
 UTILITY PROJECTS  
 COORDINATION MAP**